



Economic & Workforce Development Center

MONROE COMMUNITY COLLEGE

SHRM Learning System® for SHRM-CP/SHRM-SCP Course Syllabus

Fall Semester: September 19, 2022 – December 5, 2022



Course time: Mondays, 6:00p.m. – 9:00p.m.

Instructor: Fernan Cepero

Instructor's Phone: 585-738-6384 (M)

Instructor's email: fernanc@rochesterymca.org

Date	Session/Topic	Homework Assignment (To be completed before the next session)
September 19	Session 1: <ul style="list-style-type: none">• Present course introduction.• Begin <i>HR Competencies</i>.	For Session 2: <ul style="list-style-type: none">• <i>HR Competencies</i> (finish)
September 26	Session 2: <ul style="list-style-type: none">• Complete <i>HR Competencies</i>.	For Session 3: <ul style="list-style-type: none">• HR Strategic Planning• Talent Acquisition
October 3	Session 3: <ul style="list-style-type: none">• Present HR Strategic Planning.• Present Talent Acquisition.	For Session 4: <ul style="list-style-type: none">• Employee Engagement and Retention• Learning and Development (begin)
October 10	Session 4: <ul style="list-style-type: none">• Present Employee Engagement and Retention.• Begin Learning and Development.	For Session 5: <ul style="list-style-type: none">• Learning and Development (finish)• Total Rewards
October 17	Session 5: <ul style="list-style-type: none">• Complete Learning and Development.• Present Total Rewards.	For Session 6: <ul style="list-style-type: none">• Structure of the HR Function• Organizational Effectiveness and Development (begin)
October 24	Session 6: <ul style="list-style-type: none">• Present Structure of the HR Function.• Begin Organizational Effectiveness and Development.	For Session 7: <ul style="list-style-type: none">• Organizational Effectiveness and Development (finish)• Workforce Management

Date	Session/Topic	Homework Assignment (To be completed before the next session)
October 31 	Session 7: <ul style="list-style-type: none"> • Complete Organizational Effectiveness and Development. • Present Workforce Management. 	For Session 8: <ul style="list-style-type: none"> • Employee and Labor Relations • Technology Management
November 7	Session 8: <ul style="list-style-type: none"> • Present Employee and Labor Relations. • Present Technology Management. 	For Session 9: <ul style="list-style-type: none"> • Managing a Global Workforce • Risk Management
November 14	Session 9: <ul style="list-style-type: none"> • Managing a Global Workforce • Risk Management 	For Session 10: <ul style="list-style-type: none"> • Corporate Social Responsibility
November 21	Session 10: <ul style="list-style-type: none"> • Present Corporate Social Responsibility. 	For Session 11: <ul style="list-style-type: none"> • U.S. Employment Laws and Regulations 
November 28	Session 11: <ul style="list-style-type: none"> • Present U.S. Employment Laws and Regulations. 	For Session 12: <ul style="list-style-type: none"> • Final Exam
December 5	Session 12: <ul style="list-style-type: none"> • Distribute Final Exam and conduct discussion. 	