



## SHRM Learning System® for SHRM-CP/SHRM-SCP Course Syllabus

Spring Semester: **February 21, 2022 – May 9, 2022**

Course time: **Mondays 6:00 p.m. – 9:00 p.m.**

Instructor: **Fernan Cepero**

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Date	Session/Topic	Homework Assignment (To be completed before the next session)
February 21	Session 1: <ul style="list-style-type: none"> <li>Present course introduction.</li> <li>Begin <i>HR Competencies</i>.</li> </ul>	For Session 2: <ul style="list-style-type: none"> <li><i>HR Competencies</i> (finish)</li> </ul>
February 28	Session 2: <ul style="list-style-type: none"> <li>Complete <i>HR Competencies</i>.</li> </ul>	For Session 3: <ul style="list-style-type: none"> <li>HR Strategic Planning</li> <li>Talent Acquisition</li> </ul>
March 7	Session 3: <ul style="list-style-type: none"> <li>Present HR Strategic Planning.</li> <li>Present Talent Acquisition.</li> </ul>	For Session 4: <ul style="list-style-type: none"> <li>Employee Engagement and Retention</li> <li>Learning and Development (begin)</li> </ul>
March 14	Session 4: <ul style="list-style-type: none"> <li>Present Employee Engagement and Retention.</li> <li>Begin Learning and Development.</li> </ul>	For Session 5: <ul style="list-style-type: none"> <li>Learning and Development (finish)</li> <li>Total Rewards</li> </ul>
March 21	Session 5: <ul style="list-style-type: none"> <li>Complete Learning and Development.</li> <li>Present Total Rewards.</li> </ul>	For Session 6: <ul style="list-style-type: none"> <li>Structure of the HR Function</li> <li>Organizational Effectiveness and Development (begin)</li> </ul>
March 28	Session 6: <ul style="list-style-type: none"> <li>Present Structure of the HR Function.</li> <li>Begin Organizational Effectiveness and Development.</li> </ul>	For Session 7: <ul style="list-style-type: none"> <li>Organizational Effectiveness and Development (finish)</li> <li>Workforce Management</li> </ul>
April 4	Session 7: <ul style="list-style-type: none"> <li>Complete Organizational Effectiveness and Development.</li> <li>Present Workforce Management.</li> </ul>	For Session 8: <ul style="list-style-type: none"> <li>Employee and Labor Relations</li> <li>Technology Management</li> </ul>
April 11	Session 8: <ul style="list-style-type: none"> <li>Present Employee and Labor Relations.</li> <li>Present Technology Management.</li> </ul>	For Session 9: <ul style="list-style-type: none"> <li>HR in the Global Context</li> <li>Diversity and Inclusion</li> </ul>

Date	Session/Topic	Homework Assignment (To be completed before the next session)
April 18	Session 9: <ul style="list-style-type: none"> <li>• Present HR in the Global Context.</li> <li>• Present Diversity and Inclusion.</li> </ul>	For Session 10: <ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Corporate Social Responsibility</li> </ul>
April 25	Session 10: <ul style="list-style-type: none"> <li>• Present Risk Management.</li> <li>• Present Corporate Social Responsibility.</li> </ul>	For Session 11: <ul style="list-style-type: none"> <li>• U.S. Employment Laws and Regulations</li> </ul>
May 2	Session 11: <ul style="list-style-type: none"> <li>• Present U.S. Employment Laws and Regulations.</li> </ul>	For Session 12: <ul style="list-style-type: none"> <li>• Final Exam</li> </ul>
May 9	Session 12: <ul style="list-style-type: none"> <li>• Distribute Final Exam and conduct discussion.</li> </ul>	